



## Employability Skills

|           | <b>SKILLS:</b>  |
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| Skills 1  | Develop and maintain a <b>healthy self-concept</b> through:<br>self-knowledge<br>self-esteem<br>self-confidence<br>realistic self-image<br>self-advocacy<br>self-respect  |
| Skills 2  | <b>Self-improvement</b> through:<br>constructive self-reflection<br>seeking and utilising constructive feedback<br>rejection of unhelpful criticism<br>effective goal-setting<br>aspiration   |
| Skills 3  | <b>Imagination</b> and <b>creativity</b> in learning<br>Recalling and applying knowledge creatively and in new situations   |
| Skills 4  | <b>Resilience</b> (including self-motivation, determination, perseverance and adaptability)   |
| Skills 5  | <b>Self-organisation</b> (including time management)  |
| Skills 6  | <b>Leadership</b> skills  |
| Skills 7  | <b>Presentation</b> skills  |
| Skills 8  | <b>Take positive risks</b>  |
| Skills 9  | <b>Social skills</b> to <b>work</b> with other pupils ( <b>teamwork</b> )   |
| Skills 10 | <b>Empathy</b> and <b>compassion</b> (including impact on decision-making and behaviour)  |
| Skills 11 | <b>Active listening</b> and <b>communication</b> (including assertiveness skills)   |
| Skills 12 | <b>Negotiation</b> (including flexibility, self-advocacy and compromise within an awareness of personal boundaries)   |
| Skills 13 | <b>Research, interrogate, weigh up evidence</b> and <b>take informed action</b>   |
| Skills 14 | <b>Debate</b> and <b>evaluate</b> viewpoints<br>Investigate and offer <b>reasoned views</b> on a range of topics including <b>moral</b> and <b>ethical</b> issues<br>Have an ability to <b>understand</b> and <b>appreciate</b> the <b>viewpoints</b> of others on these issues |