



# Brighton Hill Community School

Making success inevitable

## Brighton Hill Community School - Uniform Policy

Our uniform policy which contains our expectations of all elements of personal presentation, including hair and make-up, has been constructed in consultation with students, parents and staff.

It is school policy that all students wear the correct uniform when attending school, as well as for some school organised events.

### Aims

We place importance and value on our school uniform, both as a mark of pride in the school as well as a positive identification with the school community. In addition, a clear uniform policy can avoid conflict at home about what to wear. Experience demonstrates that when students are smartly presented, this will positively influence their attitude in school, setting the tone for learning and progress.

Therefore, through our uniform policy we aim to:

- Encourage pride in the school and support high quality teaching and learning
- Enable students to be comfortable, safe and secure
- Clearly identify students inside and outside the school
- Ensure that no student feels excluded because of different social, religious and ethnic backgrounds
- Encourage a sense of equality and cohesion, as well as esprit de corps
- Protect students from social pressures to dress in a particular way
- Promote a sense of cohesion and belonging within the school community

### Expectations

All students are expected to wear the correct school uniform at all times during the school day. This includes to and from school, as well as during some school organised events. We expect all students to wear the uniform with pride and to conduct themselves appropriately when

representing the school. This also applies when students are off-site and in the school community (e.g. before and after school hours).

We expect all students, supported by their parents, to take personal responsibility for the presentation of their uniform and to ensure their uniform is worn correctly and consistently.

Parents should contact their child's tutor if there are any personal circumstances affecting their child wearing the correct uniform, in order to make a swift resolution. If a note is provided, we would expect parents to notify the school of the date that their child will be expected to be back in full uniform. We would expect all uniform issues to be resolved by the following school week. If parents are unable to make the necessary changes (e.g. purchase a new item of school uniform) within the acceptable time frame, parents should contact their child's Head of Year to express this concern. If parents are unable to afford new items of uniform within the acceptable time frame, the school may agree to pay for these on the proviso that the school will be reimbursed by the parents when they are able to do so – in such circumstances a suitable re-payment plan would be agreed.

### **Supplies / Cost of Uniform**

We want to ensure that the cost of uniform does not deter any family from applying for a school place for their child, nor leads to them feeling socially excluded or unable to afford parts of the uniform. The uniform is reviewed regularly to ensure that good quality clothing is provided at an affordable price which best suits the needs of all students. If there are any changes to the supplier of school uniform, parents and guardians will be notified in due course and with sufficient time to reasonably implement any changes.

### **Application of the Uniform Policy**

It is the responsibility of parents to ensure that their child attends school wearing correct uniform (please see the Home School Agreement). Although all staff have a responsibility for monitoring that students are correctly dressed in class and elsewhere on the school site, the main responsibility will lie with the tutor. Appendix A, B and C detail the school's expectations for uniform items and appearance.

### **Students not conforming to the School Uniform Policy**

A student wearing non-uniform clothing can expect to be challenged in school. If a note (or other similar contact from parents/guardians), a temporary uniform permit will be issued for a maximum duration of 1 school week. Parents are expected to provide a note explaining incorrect uniform on the day (or in advance of the day) that the infringement occurs. The school reserves the right to sanction students who repeatedly provide retrospective notes to explain incorrect uniform.

A student failing to comply with the expectations of the uniform policy is likely to be sanctioned in the following way:

- Incorrect uniform without note (e.g. no tie, no blazer, trainers, wrong coloured socks) are likely to be issued with an immediate After School Reflection (please refer to the school's behaviour policy for details of After School Reflections).
- 'Rolled' skirts – a student who has a skirt rolled up will receive an immediate After School Reflection. The skirt will need to be unrolled immediately. Students will be removed from lessons until the skirt has been unrolled.

- Inappropriate trouser wearing – i.e. trousers worn below the waist line meaning that garments worn under the trousers are visible – will be sanctioned with an immediate After School Reflection, in line with the sanction for skirts that have been rolled and deemed inappropriate.
- Hoodies – a student will be asked to remove the hoodie. The member of staff will confiscate the hoodie and return it to the student at the end of the school day. However, staff are within their rights to withhold the item of clothing and return it only to a parent (as per the mobile phone rule) if the student repeatedly wears the hoodie to school. Hoodies should not be worn on the way to school or on the way home from school.
- Fake nails – students will be sent to the hub and asked to remove these immediately. Failure to remove the nails will lead to isolation. The student will not return to normal lessons until the nails have been removed. School sanctions may also be applied if students repeatedly wear fake nails to school.
- Jeans/skin-tight trousers/leggings/excessively short skirts – students will not be allowed to attend lessons when wearing such items. Parents will be contacted immediately and asked to bring appropriate school trousers/skirt to the school for the student to wear. Students will not return to normal lessons until appropriate trousers / skirt have been provided.
- Jewellery – students will be asked to remove the item, which in some cases may result in these items being confiscated. The school reserves the right to return confiscated items to parents only, and not students. However, in some circumstances the school may not return some items at all. This may be the case when students have needed to be challenged on more than one occasion about a particular uniform problem. In addition, students and parents should be aware that jewellery is brought to school at the students' own risk. The school takes no responsibility for any item of jewellery that contravenes the school's uniform policy and is subsequently lost on school site.
- Failure to attend PE lessons without the required uniform/kit will lead to the behaviour escalation process to be implemented. On the first occasion of missing full kit or missing an item of kit, the student will be given O1 (opportunity 1). O2 will be given on the second occasion. On the 3<sup>rd</sup> occasion and every subsequent occasion, the student will be sanctioned with an After School Reflection in line with the school's behaviour policy. This escalation process will re-set (re-start at O1) at the start of each new school term (i.e. after Christmas, Easter and Summer holidays). In addition, students arriving at PE lessons without PE kit will be expected to borrow spare kit (which is regularly washed/cleaned) from the PE department. Refusal to wear spare kit will result in an automatic After School Reflection.

Students who repeatedly fail to wear their school uniform appropriately may be placed on a uniform report. Students will then be sanctioned for repeated failure to adhere to the uniform expectations. Whilst on report, the student will be assessed on:

- Ensuring their shirt is tucked in
- Ensuring their top button is done up
- Ensuring their tie is a reasonable length (at least 5 stripes/bars should be visible below the knot)
- Ensuring blazer sleeves are not rolled up
- Ensuring the blazer is worn at all times around the school (except when students are allowed to remove these, i.e. during excessively hot periods during the summer term – students and parents will be informed when this is the case)
- Ensuring skirts are not rolled up, making them excessively short
- Ensuring trousers are worn appropriately and do not expose underwear
- Ensuring socks are black – and no other colour
- Ensuring make up is not excessive and is in line with the make-up allowances dictates in the appendices below
- Ensuring jewellery, other than that detailed in the appendices below, is not worn in school.

Subject to the final appeal process, the Headteacher is normally the final arbiter in all matters of uniform and dress.

Guidance on appropriate uniform is found in the appendices below:

### Appendix A – list of required and optional uniform for all students in Year 7 – 11 From September 2020 onwards

\*Optional part of uniform

Item of uniform	Available to be purchased from Skoolkit	Guidance / Description	Items / uniform variations not permitted
Blazers	Available	BHCS blazers are compulsory for all students in <b>all</b> year groups	
Tie	Available	Standard BHCS tie should be worn by all students in Years 8 – 11  Yr7 students should wear appropriate house-coloured ties.	No other tie is permitted to be worn (unless a prefect, who may wear the prefect tie during Yr11).
Shoes	Not available	Plain black traditional leather* style shoes suitable for school use  Maximum heel height 2" / 5cm  *Shoes do not need to be made from real leather	No boots or Ugg style boots, no trainers, no stiletto shoes, no platform soles, no backless shoes, no plimsolls, no dolly shoes.  No shoes that have any other colours, branding or marking.
Shirt	Available	All students are required to wear the Brighton Hill Community School daffodil yellow shirt only	No other colour shirt is permitted to be worn. Blouses are not permitted to be worn.
Trousers	Available	Plain black	No other colour is permitted.  Trousers should not be worn appropriately (at waist/hip level) in a way that does not expose any garment being worn under the trousers (e.g. underwear). Failure to comply with this expectation will result in an immediate After School Reflection.
		<b>BHCS recommends Skoolkit as the supplier of this item</b>	Not flecked or patterned. No jeans or chino material / style permitted.  Not tight fitting – no flares, no hipsters, no leggings, no belts, no zips or decorative buttons on the front panel of trouser.
Skirts	Available	Pleated Charleston style skirt, plain black  <b>BHCS recommends Skoolkit as the supplier of this item</b>  However, the Charleston style skirt can also be found in M&S (code: T760171)	No other colour is permitted.  No excessively short or long skirts are permitted. Skirts that are shorter than mid-thigh length for example, will be considered as excessively short. The Senior Leadership team will have the final say on whether a skirt is excessively short. Skirts should also be no longer than mid-calf length. No belts are permitted.

		Black pleated skirts are also available at Asda and Sainsburys	Skirts should not be rolled at the waist – failure to comply with this expectation will result in an immediate After School Reflection.
Socks	Not available	Plain black	No other colours are permitted.
*Tights	Not available	Plain black or flesh / neutral coloured	No other colours are permitted. No patterns.
*Jumpers	Available	BHCS V neck, navy (unisex)  This item is <b>optional</b>	No other jumper other than the BHCS jumper is permitted to be worn. No sweatshirts or cardigans are permitted. No hoodies are permitted.
*T-Shirts / Undershirts	Not available	A <b>plain white</b> vest or T-shirt may be worn under the school shirt for extra warmth but <b>must not be visible</b>	No other colour is permitted.  No visible T-shirts. No patterned or logos on T-shirts are permitted.
*Coat	Not available	Plain black or navy only	No other colour, discreet marking or branding is permitted (e.g. a small brand logo on the breast of the coat is acceptable and permitted, but larger less discreet branding is not). No hoodies are permitted. No denim or leather jackets are permitted.  High visibility jackets or other similar garments (e.g. reflective bands, etc) are allowed to be worn by cyclists and pedestrians on the way to school for safety. These should be worn over the top of other garments but should be removed on entry to school and kept in students' bags/lockers.
*Hats	Not available		No other colour is permitted.  No caps* or ski hats.  *exceptions to be made to the caps may be made in extreme heat where sun burn is a concern, through discussion with the Headteacher, SLT or the relevant Head of Year
*Tailored 'summer' shorts	Available	Plain tailored, professional looking shorts – <b>these can ONLY be worn during the summer term</b>	These must be purchased from Skoolkit. No other shorts are permitted.
*Scarf	Not available	Plain black scarf	No other colour is permitted to be worn in school. No logos or designs permitted.
*Belts	Not available	Plain black	No branded belts are allowed
*Face Covering	Not available	Ideally plain in colour	No offensive imagery allowed

\* **Optional** part of uniform

**Appendix B – list of required and optional PE uniform for all students from September 2020 onwards**

Item of uniform	Available to be purchased from Skoolkit	Guidance / uniform variations not permitted
<p><b>Year 7:</b> BHCS polo shirt in House colour</p> <p><b>Year 8-11:</b> BHCS polo shirt navy/yellow OR BHCS polo shirt in House colour</p>	Available	<p><b>REQUIRED ITEM</b></p> <p>No other polo shirt is permitted.</p>
<p><b>Year 7:</b> BHCS shorts in House colour</p> <p><b>Year 8-11:</b> BHCS shorts navy blue</p>	Available	<p><b>REQUIRED ITEM</b></p> <p>No other shorts are permitted</p>
White ankle socks	Available	<p><b>REQUIRED ITEM</b></p> <p>No other colour socks are permitted.</p>
Yellow football socks	Available	<p><b>REQUIRED ITEM</b></p> <p>No other colour football socks are permitted.</p>
Trainers	Not available	<p><b>REQUIRED ITEM</b></p> <p>These should have laces and be fit for purpose. No plimsolls are permitted.</p>
Shin pads (for hockey and football)	Not available (available in the PE shop at BHCS)	<p><b>REQUIRED ITEM</b></p>
Gum Shield (for rugby and hockey)	Not available (available in the PE shop at BHCS)	<p><b>REQUIRED ITEM</b></p>
Hair Tie	Not available (available in the PE shop at BHCS)	<p><b>REQUIRED ITEM</b></p> <p>for students with hair that may impede vision during practical activities.</p>
<p><b>*Year 7:</b> BHCS logo hoodie in House colour</p> <p><b>*Year 8-11:</b> BHCS logo hoodie</p>	Available	<p>This item is <b>OPTIONAL but strongly recommended</b></p> <p>No other hoodies are allowed.</p> <p>BHCS hoodies are only allowed to be worn during PE lessons. BHCS hoodies are not allowed to be worn at any other time in school.</p>
*Football / rugby boots	Not available	<p>Rugby safety studs are to be worn in rugby boots. Screw-in studs are not permitted on Basingstoke Soccer Centre.</p>
*BHCS Tracksuit Bottoms or leggings	Available	<p><b>OPTIONAL ITEM</b></p> <p>Plain Navy leggings and tracksuit bottoms are acceptable.</p>
*BHCS rugby shirt	Available	<p><b>OPTIONAL ITEM</b></p> <p>No other rugby shirt is permitted.</p>
*Towel	Not available	<p><b>OPTIONAL ITEM</b></p>

**Appendix C – details pertaining to appearance for all students in Years 7-11, from September 2020 onwards**

Appearance	Guidance / description	Variations not permitted
Earrings	<p>One conventional, plain gold or silver-coloured stud no bigger than 4mm can be worn in each ear lobe only.</p> <p>Students may only have their ears pierced ONCE in each ear lobe.</p> <p>It is strongly advised that students wishing to have their ears pierced should do so at the beginning of the summer holiday, so as to avoid the need for spacers and – or additional piercings to close up.</p> <p>Earrings are brought to the school at the students' own risk.</p>	<p>No other style of earring is permitted. No other body jewellery is permitted.</p> <p>No spacers, belly button piercings, nose studs, tongue piercings are allowed to be worn.</p> <p>Failure to adhere to this policy will result in the student having to remove the piercing or being isolated.</p>
Hair	<p>Students are permitted to colour their hair, however this must be of a natural colour (e.g. blonde, black, brown, auburn, etc). Highlights of a natural colour are permitted.</p>	<p>Non-natural hair colours are permitted.</p> <p>Students are not permitted to have any marking or tramlines shaved into their hair.</p> <p>No extreme haircuts permitted e.g. Mohicans.</p> <p>If in doubt please consult the school before committing to a specific hair cut style.</p> <p>Failure to adhere to this policy will result in the student either being isolated until the issue is resolved</p>
Nails	<p>Nail varnish, acrylic or gel nails are not permitted to be worn.</p>	<p>Failure to adhere to this policy will result in the student being asked to remove the nail varnish / nails and sanctioned.</p>
Jewellery	<p>Watches are allowed and encouraged in school. However, smart watches will be confiscated if students are seen using these in place of a mobile phone.</p> <p>Medical bracelets are permitted to be worn.</p> <p>Necklaces, bracelets, chains and rings are not permitted.</p> <p>Smart watches are brought to school at the students' own risk.</p>	<p>No other jewellery is permitted to be worn, even if for sentimental reasons.</p> <p>Failure to adhere to this policy will result in the items being confiscated.</p>
Headphones	<p>Headphones / earphones are not permitted to be visible or worn in school.</p>	<p>Failure to adhere to this policy will result in the items being confiscated.</p>
Tattoos	<p>It is a criminal offence to tattoo anyone under 18 unless a qualified medical practitioner does it for medical reasons.</p> <p>Any incidences of tattoos will be investigated by the school as an issue of child protection.</p>	

<p>Make-up</p>	<p>Make-up is not permitted to be worn at any time for students in KS3. This includes blusher, mascara, eyeliner, eye shadow and lipstick. Students in KS4 are permitted to wear discreet levels of natural coloured make-up.</p> <p>Fake eyelashes and eyelash extensions are not permitted in school.</p>	<p>Failure to adhere to this policy will result in the student having to remove all traces of make-up. Persistent wearing of make-up will result in a higher sanction.</p> <p>Students wearing fake eyelashes or eyelash extensions will be expected to remove these – students will not attend lessons until they are removed.</p>
<p>Glasses</p>	<p>Students are permitted to wear prescription glasses only. As such, sunglasses can only be worn if they are prescribed by an appropriate medical professional.</p> <p>The only exception to this rule is during sports day, where students may be exposed to the sunlight for a prolonged period of time on that day.</p>	<p>Students are likely to have sunglasses confiscated if they are being worn in school.</p>

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**Approved by:** Mr C Edwards